

Academic Year 2023: THE GRADUATE SCHOOL OF HUMANITIES,  
DIVISION OF FOREIGN STUDIES, Osaka University  
- Recruitment Information for Specially Appointed Academic Staff -

The Graduate School of Humanities, Division of Foreign Studies at Osaka University is dedicated to the study of 24 languages as well as the cultures based on those languages. This pursuit is both theoretical and practical in nature with a focus on foreign studies that is founded on comprehensive research and education from the perspectives of various fields in the humanities and social sciences and also through interdisciplinary approaches using high levels of language proficiency.

The Graduate School of Humanities, Division of Foreign Studies is seeking a scholar who possesses specialized knowledge of these areas and will contribute to strengthen language education at Osaka University. Please see below for the details.

1. Associated Department : The Graduate School of Humanities, Division of Foreign Studies, Osaka University
2. Place of Work : Minoh Campus, Osaka University  
(3-5-10 Semba Higashi, Minoh-shi, Osaka-fu, Japan)  
\*Candidates may also be required to teach classes at Toyonaka Campus, Osaka University (Toyonaka City, Osaka).
3. Job Title : Specially Appointed Lecturer (Full-time)
4. Number of Positions : 1
5. Job Description :  
Engage in research on Mongolian language and education in Mongolian studies, which includes teaching classes offered by the Graduate School of Humanities (Division of Foreign Studies major) (herein referred to as “the Graduate School”) and the School of Foreign Studies for 10-12 classes per week (one class lasts 90 minutes). Classes are assigned by the Graduate School.  
Candidates will also be expected to engage in other duties required by the Graduate School and the School of Foreign Studies.
6. Starting Date : April 1, 2023
7. Period of Employment : From the starting date to March 31, 2026. The initial contract may be renewed but not to extend beyond March 31, 2029(\*). The successful applicant is requested to arrive in Japan and obtain the status of residence by the day before the starting date.  
\* If you have work experience as a Limited-term Staff Member, Part-time Lecturer, etc. at Osaka University during the term from October 1, 2022 to March 31, 2023, the limit of extension of your contract period may be altered, in accordance with ‘Regulations

Pertaining to Contract Period of National University Corporation Osaka University Fixed-term Staff'. Please contact the email address mentioned in item 17 below for details.

8. Probation Period : 6 months
9. Employment Form : The Discretionary Labor System, Special Work Type will be applied (deemed working hours: 8 hours a day)  
\*Based on the 'Regulations Pertaining to Working Hours, Holidays and Leave for National University Corporation Osaka University Limited Term Staff.'
10. Qualifications : An applicant is deemed qualified if s/he:  
(1) is a native speaker of or possesses native-like language proficiency in Mongolian.  
(2) has general knowledge of the cultures and societies where Mongolian is spoken.  
(3) has a Ph.D., M.A. or equivalent certification in Mongolian language.
11. Application Documents : (1) Curriculum vitae (Attachment 1)  
(2) List of main publications (Books, articles, etc.) (Attachment 2)  
For items (1) and (2), please use the attached forms (Attachment 1 and 2) and carefully fill in all of the necessary information.  
(3) Five main publications (Books, articles, etc.) (PDF files are acceptable for applications by email.)  
Applicants should also provide their current address, phone/fax number, and e-mail address, so that direct contact may be made during the administrative procedure.  
Application documents will not be returned.
12. Application Deadline : Application documents must arrive by August 30, 2022.
13. Screening Method : After the application documents have been reviewed, selected candidates will be invited for an interview (including a simulated lecture; travel and accommodation fees necessary for the interview are to be covered by the candidate).  
Screening will be conducted by faculty members of the Graduate School, Osaka University.  
Applicants will be notified of the screening results by post (the successful candidate is expected to be notified of the result after mid-November 2022).
14. Employment Conditions: (1) The monthly salary may vary from 507,200 yen (minimum) to 558,925 yen (maximum). A commuting allowance will be provided.  
(2) The appointed applicant will be provided with furnished residential facilities equipped with electricity, gas and water services throughout the term of the contract. Please note that the appointed

candidate will be responsible for both rent and utility costs.

(3) Upon assuming the post, the candidate will be provided with a part of relocation expenses.

(4) Travel expenses to return to their home country and a part of other relocation expenses may be provided in accordance with the regulation.

(5) Any of dependent allowances, bonuses, or retirement allowance will not be provided.

15. Insurance : The successful candidate will be enrolled in the National Public Service Personnel Mutual Aid Associations, Employment Insurance and Workers' Accident Compensation Insurance.

16. Where to submit applications :

[By e-mail]

jinbun-minoh-shomu@office.

\* Add "osaka-u.ac.jp" to the above to complete the e-mail address.

\*Write "Application for Mongolian Teaching Position" in the subject line.

\*Attach the application documents in PDF format (with sufficient security countermeasures).

\*If you do not receive an email within three business days, please contact the General Affairs Section at the email address below (item 17).

[By postal service]

Kiwami ABE

General Affairs Section, Minoh Office,

Graduate School of Humanities, Osaka University

3-5-10 Semba Higashi, Minoh-shi, Osaka-fu, 562-8678, Japan

(Please write in red ink on the envelope "Application for Mongolian Teaching Position" and submit it by a trackable delivery method.)

17. For further information, please contact:

General Affairs Section, Minoh Office,

Graduate School of Humanities, Osaka University

jinbun-minoh-shomu@office.

\* Add "osaka-u.ac.jp" to the above to complete the e-mail address.

18. Recruiter : National University Corporation Osaka University

19. Additional Information : For other related conditions, please refer to 'Work Regulations for National University Corporation Osaka University Limited Term Staff' and other regulations.

[http://www.osaka-u.ac.jp/en/guide/information/joho/kitei\\_shugyou.html](http://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html)

Osaka University welcomes applications from applicants regardless of gender, nationality, ethnicity, etc.