

Job Opening: Faculty Position at Division of Foreign Studies, Graduate School of Humanities,
Osaka University

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| 1. Affiliation | Division of Foreign Studies, Graduate School of Humanities, Osaka University |
| 2. Work Location | Minoh Campus, Osaka University (3-5-10 Semba-higashi, Minoh-shi, Osaka-fu, Japan)
NB: The successful candidate may be required to teach courses offered at Toyonaka Campus, Osaka University (Toyonaka City, Osaka). |
| 3. Position | Assistant Professor (term-limited) |
| 4. Number of Positions | 1 (One) |
| 5. Specialized Field | Swahili language, Swahili literature, Swahili culture |
| 6. Responsibilities | (1) Engage in education activities, research supervision and administration duties at the Graduate School of Humanities/School of Foreign Studies; The successful candidate will also conduct research in his/her specialized field.
(2) Teach courses under the Center for Education in Liberal Arts and Sciences (CELAS) at the undergraduate level;
(3) Engage in other duties required by Graduate School of Humanities / School of Foreign Studies |
| 7. Qualifications | (1) Must have a doctoral degree at the time of appointment, or equivalent research achievements;
(2) Must be specialized in fields of research related to Swahili language, Swahili literature or Swahili culture, have a track record of research output in one or more of these fields and an excellent command of Swahili language;
(3) Must possess sufficient Japanese language proficiency to teach, provide research supervision and perform administrative duties in Japanese; |
| 8. Starting Date | April 1, 2024 |
| 9. Term of Employment | Three-year contract will apply. (Extension is possible, but only one time and for a period of up to 2 years.)
NB: Depending on whether a position is available, the successful candidate may be promoted to Associate Professor (Lecturer) without a fixed term during his/her appointment, based on the result of a performance evaluation. |
| 10. Probationary Period | 6 months |

11. Salary and Benefits Based on the “Salary Regulations for National University Corporation Osaka University Limited Term Staff Subject to New Annual Salary System”.

Insurance: Medical Insurance and Pension of the Ministry of Education, Culture, Sports, Science and Technology Mutual Aid Association, Employment Insurance and Industrial Accident Compensation Insurance

12. Employment Type "Discretionary Labor System, Special Work Type" (Deemed working hours: 8 hours per day)
NB: Based on the “Regulations Pertaining to Working Hours, Holidays and Leave for National University Corporation Osaka University Limited Term Staff.”

13. Application Deadline Application documents must arrive by **11, September, 2023 (Japan Standard Time)**

14. Application Documents

- (1) Curriculum Vitae (use the prescribed format)
- (2) List of research achievements (use the prescribed format)
- (3) Major publications, no more than **five** (photocopies acceptable, only published work)
- (4) Research and education plan after employment written in Japanese (within 1,000 - 2,000 Japanese characters, free format)
- (5) For non-native Japanese speakers: Japanese language proficiency score or other documents that can certify Japanese proficiency, if any (photocopy accepted)

- Regarding the above prescribed forms for item (1) and (2), please utilize the forms available on the following website:

http://www1.lang.osaka-u.ac.jp/ls/about_ls/employment.html

For applicants who prefer to receive the prescribed formats via postal service, please send the request to the contact address below enclosing an A4 size envelope with a 140-yen stamp (only for applicants residing in Japan). Please write “request for application forms” on the envelope.

- Application forms for item (1), (2) and (4) must be written in Japanese, except for proper nouns and specialized terminology.
- The application documents will not be returned to the applicant, except for item (3).
- Personal information in the application documents will only be used for the purpose of screening and hiring procedures, and will not be disclosed to any third party.

15. Submission of Application Documents

[By e-mail]

jimbun-minoh-shomu@office.

*Add “osaka-u.ac.jp” to the above to complete the e-mail address.

*Write “Application for Swahili Language Faculty Position” in the subject line.

*Attach the application documents in PDF format (with sufficient security countermeasures).

*If you do not receive an email within three business days, please contact the General Affairs

Section at the email address below (item 17).

[By postal service]

Write “Application for Swahili Language Faculty Position” on the envelope in red ink.

Send application documents by simplified registered mail or any other traceable delivery method.

Mailing address:

General Affairs Section, Minoh Office,

Graduate School of Humanities, Osaka University

3-5-10 Semba Higashi, Minoh-shi, Osaka-fu, 562-8678, Japan

16. Selection Process

- After the application documents have been reviewed, selected candidates will be invited for an interview (including a simulated lecture; travel and accommodation fees necessary for the interview are to be covered by the candidate).
- The final selection of candidates will be discussed and confirmed at a faculty meeting.
- Applicants will be notified by post of the final selection results (the successful candidate is expected to be notified of the result after mid-December, 2023).

17. Contact Information

General Affairs Section, Minoh Office (Minoh Campus, Osaka University)

Tel: +81-72-730-5005

E-mail: jinbun-minoh-shomu@office.

* Please add “osaka-u.ac.jp” to the end of the above email address.

18. Recruiter

National University Corporation Osaka University

19. Additional Information

For other related working conditions, please refer to: “Work Regulations for National University Corporation Osaka University Limited Term Staff,” etc.

http://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html

Osaka University promotes gender equality. It welcomes strongly motivated applicants regardless of gender, nationality, race and ethnic origin.

*Osaka University campuses and related facilities are smoke-free, except for designated areas.

* There is no parking space for cars, motorcycles, or bicycles at Minoh Campus.