

Academic Year 2025: THE GRADUATE SCHOOL OF HUMANITIES,
DIVISION OF FOREIGN STUDIES, Osaka University
- Recruitment Information for Specially Appointed Academic Staff -

The Graduate School of Humanities, Division of Foreign Studies at Osaka University is dedicated to the study of 24 languages as well as the cultures based on those languages. This pursuit is both theoretical and practical in nature with a focus on foreign studies that is founded on comprehensive research and education from the perspectives of various fields in the humanities and social sciences and also through interdisciplinary approaches using high levels of language proficiency.

The Graduate School of Humanities, Division of Foreign Studies is seeking a scholar who possesses specialized knowledge of these areas and will contribute to strengthen language education at Osaka University. Please see below for the details.

1. Associated Department : The Graduate School of Humanities, Division of Foreign Studies, Osaka University
2. Place of Work : Minoh Campus, Osaka University
(3-5-10 Semba Higashi, Minoh-shi, Osaka-fu, Japan)
*Candidates may also be required to teach classes at Toyonaka Campus, Osaka University (Toyonaka City, Osaka).
3. Job Title : Specially Appointed Associate Professor (Lecturer) (Full-time)
4. Number of Positions : 1
5. Job Description : Engage in education and research on Vietnamese language, literature and culture, which includes teaching classes offered by the Graduate School of Humanities (Division of Foreign Studies major) (herein referred to as “the Graduate School”) and the School of Foreign Studies for 10-12 classes per week (one class lasts 90 minutes). Classes are assigned by the Graduate School.
Candidates will also be expected to engage in other duties required by the Graduate School and the School of Foreign Studies.
6. Starting Date : April 1, 2025
7. Period of Employment : From the starting date to March 31, 2028. The initial contract may be renewed but not to extend beyond March 31, 2030(*).
The successful applicant is requested to arrive in Japan and obtain the status of residence by the day before the starting date.
* If you have work experience as a Limited-term Staff Member, Part-time Lecturer, etc. at Osaka University during the term from October 1, 2024 to March 31, 2025, the limit of extension of your contract period may be altered, in accordance with ‘Regulations Pertaining to Contract Period of National University Corporation Osaka University Fixed-term Staff’. Please contact the email address mentioned in item 17

below for details.

8. Probation Period : 6 months
9. Employment Form : The Discretionary Labor System, Special Work Type will be applied with the applicant's consent. (deemed working hours: 8 hours a day)
*Based on the 'Regulations Pertaining to Working Hours, Holidays and Leave for National University Corporation Osaka University Limited Term Staff.'
10. Qualifications : An applicant is deemed qualified if s/he:
(1) is a native speaker of or possesses native-like language proficiency in Vietnamese.
(2) has general knowledge of the cultures and societies where Vietnamese is spoken.
(3) has a Ph.D., M.A. or equivalent certification in Vietnamese language or Vietnamese literature.
(4) has one year or more of experience in teaching Vietnamese at higher education institutions, e.g. university, college ...
11. Application Documents : (1) Curriculum vitae (Attachment 1)
(2) List of main publications (Books, articles, etc.) (Attachment 2)
For items (1) and (2), please use the attached forms (Attachment 1 and 2) and carefully fill in all of the necessary information.
Applicants should also provide their current address, phone/fax number, and e-mail address, so that direct contact may be made during the administrative procedure.
Application documents will not be returned.
12. Application Deadline : Application documents must arrive by August 26, 2024(Japan Standard Time)
13. Screening Method : After reviewing the applications, interviews (including mock lectures) may be conducted with selected candidates. In such cases, the candidates must cover their own travel and accommodation expenses for the interviews.
Screening will be conducted by faculty members of the Graduate School, Osaka University.
Applicants will be notified of the screening results by post or E-mail (the successful candidate is expected to be notified of the result after mid-November 2024).
14. Employment Conditions: (1) The monthly salary may vary from 519,075 yen (minimum) to 572,000 yen (maximum). A commuting allowance will be provided in accordance with the regulation.
(2) The appointed applicant will be provided with furnished residential

facilities equipped with electricity, gas and water services throughout the term of the contract. Please note that the appointed candidate will be responsible for both rent and utility costs.

(3) Upon assuming the post, the candidate will be provided with a part of relocation expenses.

(4) Travel expenses to return to their home country and a part of other relocation expenses may be provided in accordance with the regulation.

(5) Any of dependent allowances, bonuses, or retirement allowance will not be provided.

15. Insurance : The successful candidate will be enrolled in the National Public Service Personnel Mutual Aid Associations, Employment Insurance and Workers' Accident Compensation Insurance.

16. Where to submit applications :

[By e-mail]

jinbun-minoh-shomu@office.

* Add "osaka-u.ac.jp" to the above to complete the e-mail address.

*Write "Application for Vietnamese Teaching Position" in the subject line.

*Attach the application documents in PDF format (with sufficient security countermeasures).

*If you do not receive an email within three business days, please contact the General Affairs Section, Minoh Office, Graduate School of Humanities, Osaka University (jinbun-minoh-shomu@office.).

Due to the summer holiday from August 10 to August 18, we will not be able to contact you for the receipt of e-mails during this period.

[By postal service]

Yoshihiko ISHIZAKI

General Affairs Section, Minoh Office,

Graduate School of Humanities, Osaka University

3-5-10 Semba Higashi, Minoh-shi, Osaka-fu, 562-8678, Japan

(Please write in red ink on the envelope "Application for Vietnamese Teaching Position" and submit it by a trackable delivery method.)

17. For further information, please contact: Professor Masaaki Shimizu
Graduate School of Humanities, Division of Foreign Studies,
Osaka University
shmz.hmt@
* Add "osaka-u.ac.jp" to the above to complete the e-mail address.

18. Recruiter : National University Corporation Osaka University

19. Additional Information : For other related conditions, please refer to 'Work Regulations for National University Corporation Osaka University Limited Term Staff' and other regulations.

http://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html

Osaka University welcomes applications from applicants regardless of gender, nationality, ethnicity, etc.

*Osaka University campuses and related facilities are smoke-free, except for designated areas.

*There is no parking space for cars or motorcycles at Minoh Campus.