

Academic Year 2024: THE GRADUATE SCHOOL OF HUMANITIES,
DIVISION OF FOREIGN STUDIES, Osaka University
- Recruitment Information for Specially Appointed Academic Staff -

The Graduate School of Humanities, Division of Foreign Studies at Osaka University is dedicated to the study of 24 languages as well as the cultures based on those languages. This pursuit is both theoretical and practical in nature with a focus on foreign studies that is founded on comprehensive research and education from the perspectives of various fields in the humanities and social sciences and also through interdisciplinary approaches using high levels of language proficiency.

We are seeking a specially appointed lecturer with expertise in the Filipino language, history, culture, and social issues, as well as having outstanding knowledge and methods in language education. In addition to teaching in the Graduate School, the successful candidate will be responsible for language education in the Philippine Studies Program, Department of Foreign Languages, Osaka University, both independently and as a team-teaching with faculty. He/she will also take part in organizing and managing joint research and student exchange programs with universities and other educational/research institutions that promote Philippine Area Studies.

We are seeking a faculty member with the aforementioned expertise and knowledge who is qualified to provide language instruction as outlined below.

1. Associated Department : The Graduate School of Humanities, Division of Foreign Studies,
Osaka University
2. Place of Work : Minoh Campus, Osaka University
(3-5-10 Semba Higashi, Minoh-shi, Osaka-fu, Japan)
*Candidates may also be required to teach classes at Toyonaka
Campus, Osaka University (Toyonaka City, Osaka).
3. Job Title : Specially Appointed Lecturer (Full-time)
4. Number of Positions : 1
5. Areas of Expertise : Any humanities and social science discipline applicable to the Philippine
region
6. Job Description : (1) Teach and conduct research on Filipino and other Philippine languages as
well as Philippine history, culture, and social issues (Philippine Area studies)
(Discretionary Professional Work Hour System: 40 hours per week).
(2) Teach 12 classes per week (1 class = 90 minutes) on Filipino and other
Philippine languages as well as Philippine history, culture, and social issues
(Philippine Area studies) as designated by the Division of Foreign Studies of
the Graduate School of Humanities (hereinafter referred to as "the Graduate
School") and the School of Foreign Studies of the University.
(3) Plan and carry out joint research and student exchange programs with
universities and other educational/research institutions promoting Philippine
Area Studies.
(4) Engage in additional responsibilities required by the Graduate School and
the School of Foreign Studies, such as research guidance for graduate and

undergraduate students and support for students' extracurricular activities exploring Philippine society and culture, such as theatrical performances in Filipino.

7. Starting Date : April 1, 2024
8. Period of Employment : From the starting date to March 31, 2027. The initial contract may be renewed but cannot be extended beyond March 31, 2033(*). The successful applicant is requested to arrive in Japan and obtain the status of residence by the day before the starting date.
* If you have work experience as a Limited-term Staff Member, Part-time Lecturer, etc. at Osaka University during the term from October 1, 2023 to March 31, 2024, the limit of extension of your contract period may be altered, in accordance with 'Regulations Pertaining to Contract Period of National University Corporation Osaka University Fixed-term Staff'. Please contact the email address mentioned in item 17 below for details.
9. Probation Period : 6 months
10. Employment Form : The Discretionary Labor System, Special Work Type will be applied (deemed working hours: 8 hours a day)
*Based on the 'Regulations Pertaining to Working Hours, Holidays and Leave for National University Corporation Osaka University Limited Term Staff.'
11. Qualifications : An applicant is deemed qualified if s/he:
(1) is a native speaker of or possesses native-like language proficiency in Filipino and the other Philippine languages except for Tagalog, and has general knowledge of the cultures and societies where Filipino is spoken.
(2) has a Ph.D. or equivalent certification in the above-mentioned specialized field:
(3) has ability to teach Filipino and other Philippine languages to non-native speakers at the beginner and intermediate levels, taking learners' socio-cultural backgrounds into account (12 classes per week, including team-teaching).
(4) has sufficient experience running international exchange programs for education and research at universities and educational/research institutions in the Philippines and/or other countries.
12. Application Documents : (1) Curriculum vitae (Attachment 1)
(2) List of main publications (Books, articles, etc.) (Attachment 2)
(3) A list of course summary, objectives, and goals for 12 classes (per semester; total 24 classes over two semesters) and a detailed syllabus for one of those classes (see Attachment 3 for class outlines and instructions on writing the syllabus).

(4) A personal statement detailing your educational approach and abilities in relation to the duties and qualifications listed above. On the cover letter, please clearly outline your educational and professional policies, keeping in mind that you will be instructing Japanese university students.

For items (1) and (2), please use the attached forms (Attachment 1&2) and carefully fill in all of the necessary information.

Applicants should also provide their current address, phone/fax number, and e-mail address, so that direct contact may be made during the administrative procedure.

Application documents will not be returned.

13. Application Deadline : Application documents must arrive by August 1st, 2023

14. Screening Method : After the application documents have been reviewed, selected candidates will be invited for an interview (including a mock lesson; interviews shall be conducted online for candidates residing outside of Japan).

Screening will be conducted by faculty members of the Graduate School, Osaka University.

Applicants will be notified of the screening results by post (the successful candidate is expected to be notified of the result after mid-November 2023).

15. Employment Conditions: (1) The monthly salary may vary from 507,200 yen (minimum) to 558,925 yen (maximum). A commuting allowance will be provided.
(2) The appointed applicant will be provided with furnished residential facilities equipped with electricity, gas and water services throughout the term of the contract. Please note that the appointed candidate will be responsible for both rent and utility costs.
(3) Upon assuming the post, the candidate will be provided with a part of relocation expenses.
(4) A travel expense to return to their home country and a part of other relocation expenses may be provided in accordance with the regulation.
(5) Any of dependent allowances, bonuses, or a retirement allowance will not be provided.

16. Insurance : The successful candidate will be enrolled in the National Public Service Personnel Mutual Aid Associations, Employment Insurance and Workers' Accident Compensation Insurance.

17. Where to submit applications :

[By e-mail]

apply-sp-philippines@ml.office.

*To finish the email address, please add "osaka-u.ac.jp" to the above.

*Subject line should say "Application for Filipino Teaching Position."

*All documents must be in a single PDF file.

*Please check all documents to avoid file corruption.

*Please make sure that all attached files have sufficient security countermeasures.

[By postal service]

Makoto MARUTA

General Affairs Section, Minoh Office,

Graduate School of Humanities, Osaka University

3-5-10 Semba Higashi, Minoh-shi, Osaka-fu, 562-8678, Japan

(Please write in red ink on the envelope “Application for Filipino Teaching Position” and submit it by a trackable delivery method.)

18. For further information, please contact: Recruitment Team of Filipino Program

Graduate School of Humanities, Division of Foreign Studies,

Osaka University

apply-sp-philippines@ml.office.

* Add “osaka-u.ac.jp” to the above to complete the e-mail address.

19. Recruiter :

National University Corporation Osaka University

20. Additional Information : For other related conditions, please refer to ‘Work Regulations for National University Corporation Osaka University Limited Term Staff’ and other regulations.

http://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html

Osaka University welcomes applications from applicants regardless of gender, nationality, ethnicity, etc.

*Osaka University campuses and related facilities are smoke-free, except for designated areas.

*There is no parking space for cars, motorcycles, or bicycles at Minoh Campus.